

AGENDA MANAGEMENT SHEET

Name of Committee Resources, Performance and Development Overview and Scrutiny Committee

Date of Committee 13 November 2007

Report Title Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

Summary The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee

For further information please contact: Pete Keeley
Principal Committee Administrator
Tel: 01926 412450
petekeeley@warwickshire.gov.uk
No.

Would the recommended decision be contrary to the Budget and Policy Framework?

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) County wide
- Other Elected Members
- Cabinet Member
- Chief Executive
- Legal David Carter - reporting officer
- Finance
- Other Strategic Directors
- District Councils

- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION NO

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

Agenda No

Resources, Performance and Development Overview and Scrutiny Committee - 13 November 2007.

Items for Future Meetings

Report of the Strategic Director of Performance and Development.

Recommendation

That the Committee comment on/note the items.

1. Introduction

This report is divided into three parts relating to:

- o Action taken relating to previous requests/decisions of the Committee.
- o Provisional items for future meetings of the Committee.
- o Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

2. Action Taken on Previous Requests/Decisions of the Committee

Date Agreed by Committee	Commitment to be Met	Officer/Director Responsible	Date to be reported back to Committee or action undertaken
9/1/07	At future meeting, unions be invited to attend to discuss absence management with Members	Bob Perks/P&D	TBA
27/2/07	Report on progress as a result of introduction of measures to improve recruitment practice.	Bob Perks/P&D	TBA
27/2/07	Report required on Members' use of laptops	Tonino Ciuffini/R	TBA
27/2/07	Report on savings in the printing budget	David Carter/P&D	TBA
24/4/07	Further reporting on absence management required with focus on hot and cold spots	Bob Perks	TBA
24/4/07	Demonstration of HRMS for committee members	Dave Clarke	TBA

24/4/07	Trade unions be invited to future meeting when absence management discussed. (See 9.1.07 above)	Bob Perks	TBA
19/6/07	Briefing about Prince 2 project management	TBA	TBA
4/9/07	Agreed that Unions will be invited to January 08 meeting	Bob Perks	22.1.08

3. Provisional Items for Future Meetings

Date	Meeting and Subject	Directorate
25/01/08	Capital Receipts Strategy - Update on the Strategy	Resources
25/01/08	Base Capital Budget - Review on the Base Capital Budget	Resources

4. Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

Date	Subject	Key Decision ?	Directorate
15/11/2007	Quarter 2 Corporate Report Card [Quarter 2 Corporate Report Card]	No	Performance and Development
15/11/2007	Business Case for Extended Schools Pilot (Deferred from 6 September 2007) [On the 27 June 2006, Cabinet agreed to a One Stop Shop being established in an Extended School subject to a business case being submitted for agreement.]	No	Performance and Development
15/11/2007	Modernisation Fund Application - Support for Value for Money and the LAA [An outline of the costs of undertaking the Value for Money Reviews approved as part of the 2007/08 budget and corporate financial support for the LAA.]	No	Resources
15/11/2007	LAA Monitoring [To highlight key issues of spending, resourcing and the associated service implications of variations between the 2006/2007 LAA pooled resources..]	No	Resources
15/11/2007	Mid-Year Efficiency Savings Update and Annual Efficiency Statement [To provide members with the summary of Directorates progress on delivering the 2.5% efficiency savings included in the 2007/08 and to update the 2007/8 Annual Efficiency Statement for submission to the DCLG.]	No	Resources

Date	Subject	Key Decision ?	Directorate
15/11/2007	2007/2008 Projected Revenue Outturn - Quarter 2 [To highlight key issues of spending, resourcing and the associated service implications of variations between the 2007/2008 Revenue Budget and forecast spending.]	No	Resources
15/11/2007	2007/2008 Projected Capital Outturn - Quarter 2 [To highlight key issues of spending, resourcing and the associated service implications of variations to the 2007/08 to 2009/10 Capital Programme.]	No	Resources
15/11/2007	Installation of Biomass Boiler at Kingsbury Water Park – Additional Capital Allocation [This report requests the support of Cabinet to seek approval from Council for an addition to the approved capital programme in the sum of £70,000 to support the installation of a biomass boiler and associated works at Kingsbury Water Park.]	No	Resources
15/11/2007	Concessionary Fares Consultation - A Response from Warwickshire County Council [To outline for members the suggested response to the Concessionary Fares Consultation]	No	Resources
06/12/2007	The Council's Approach to Locality Working (Also going to Full Council on 11/12/07) [To summarise the consultation with elected members and others in relation to the proposed approach to Locality Working set out in the Cabinet Report dated 10th May 2007]	No	Performance and Development
06/12/2007	WCC Information Strategy [New Information Strategy to replace Information Management Strategy 2003/04]	No	Performance and Development
06/12/2007	Service Value for Money Assessments 2007/08 [To provide members with the detailed corporate Value for Money Assessments for 2007/08.]	No	Resources
06/12/2007	2008/09 to 2010/11 SDLT Budget Proposals [Cabinet to consider the 2008/09 to 2010/11 SDLT Budget Proposals and to recommend their budget proposals to County Council in February 2008.]	No	Resources

Date	Subject	Key Decision ?	Directorate
06/12/2007	Delivering VFM in Local Government - The Implications of CSR07 [Cabinet to receive an update on Value for Money and the Comprehensive Spending Review 2007]	No	Resources
06/12/2007	Supplementary Business Rates White Paper [Cabinet to consider a response to the Government proposals for Supplementary Business Rates]	No	Resources
06/12/2007	Proposed Disposal of Polkerris, Oversley Green, Alcester, Warwickshire, B49 6PH [Approval is sought to dispose of the above residential property, which is now surplus to the Council's requirements.]	No	Resources
20/12/2007	Peer Review Report and Improvement Plan [Consider Peer Review Report and subsequent improvement plan]	No	Performance and Development
20/12/2007	Replacement Financial Systems - Start of Procurement Process [Approval is required to start the procurement process for the acquisition of replacement financial systems]	Yes	Resources
10/01/2008	BME Grant Scheme [Formal approval of allocation of WCC's BME Grant Scheme]	No	Performance and Development
10/01/2008	Hunters Lane Recycling Centre [Report informs members of an audit of the Hunters Lane refurbishment project.] (EXEMPT)	No	Performance and Development
10/01/2008	Feedback from Overview & Scrutiny Committees on the 2008/2009 to 2010/2011 Spending Proposals [To feedback from Overview & Scrutiny Committees on the 2008/2009 to 2010/2011 spending proposals of Directorates]	No	Resources
10/01/2008	Draft Corporate Policy ~ Carbon Reduction and Renewables in WCC Properties [As part of moves towards meeting the urgent challenges of climate change - setting minimum standards for the energy efficiency of buildings as a result of the Council's on-going programme of new build, renovation and maintenance work - and requiring electricity generation from on-site renewable energy sources are proposed by this new policy]	No	Resources

Date	Subject	Key Decision ?	Directorate
31/01/2008	2007/2008 Projected Capital Programme - Quarter 3 update [To inform members of the latest forecast capital programme and to seek any additional approvals required]	No	Resources
31/01/2008	2007/2008 Projected Revenue Outturn - Quarter 3 [To highlight key issues of spending, resourcing and the associated service implications of variations between the 2007/2008 Revenue Budget and forecast spending.]	No	Resources
31/01/2008	2008/2009 to 2010/2011 Budget - An Updated Position and Draft Budget Resolution [To inform Members of the updated position on 2008/2009 to 2010/2011 budget and to recommend a budget resolution to Council on 6th February 2007.]	No	Resources
21/02/2008	Business Case for One Stop Shop in Leamington Spa (Deferred from 10 May 2007 and 19 July) [On 27 June 2006, Cabinet resolved that a business case be submitted on the One Stop Shop in Leamington Spa.]	No	Performance and Development
13/03/2008	Consultation/Community Engagement Strategy [To put forward our Consultation/Engagement Strategy to Members.]	No	Performance and Development
20/03/2008	2008/09 to 2010/11 Medium Term Efficiency Plan [The report seeks members approval of the Medium Term Efficiency Strategy and Plan. It provides a forecast level of efficiency gains that are expected to be achieved in 2008/09 that will be submitted to the Government in the authority's 2008/09 Forward Looking Annual Efficiency Statement]	No	Resources

D.G.CARTER,
Strategic Director of Performance and Development,
Shire Hall,
Warwick.

November 2007